

Public/Legal Notice

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on April 22, 2020 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Pandemic Meeting Notice:

Due to safety and login concerns, the meeting will be held in the Large Meeting Room with tables distanced a minimum of six feet apart for Trustees or patrons that cannot attend the meeting virtually. The Library Director will be present at the location. It is strongly suggested that Trustees join virtually or by audio, via the Governor's adaptations to OMA, and patrons listen via audio if so desired.

Topic: Sugar Grove Library's Board of Trustees Meeting

Time: Apr 22, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96662694855?pwd=Wkl6L1dWUitUeDlrdzRPbzRITksvUT09>

Meeting ID: 966 6269 4855

Password: Board422

One tap mobile

+13126266799,,96662694855#,,#428741# US (Chicago)

+19292056099,,96662694855#,,#428741# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Meeting ID: 966 6269 4855

Password: 428741

Find your local number: <https://zoom.us/j/96662694855?pwd=Wkl6L1dWUitUeDlrdzRPbzRITksvUT09>

Public Comment: Patrons may provide public comment during public comment period while present at the location, by audio, or by writing in advance to social@sgpl.org. As always the Board welcomes public feedback and questions.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, April 22, 2020 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - February 19, 2020 – Regular Board Meeting
 - No March meeting was held
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for February, 2020
 - A review and approval of expenditures for the check register for March, 2020
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends and Foundation Report
10. Old Business
 - a. Live and Learn Construction Grant – Update

11. New business

- a. Policy 950: Pandemic or Health Threat Policy – Action Required
The policy draft currently in effect will be discussed and approved.
- b. Resolution 4-22-20: Delegation of Authority– Action Required
A resolution confirming the ability of the Board President to make decisions with coordination of the Library Director during emergency situations when it is recommended or not possible for the Library Board to convene.
- c. Reopening the Library – Discussion
A draft plan will be discussed that will include potential graduated steps for reopening the Library once shelter-in-place is lifted.
- d. Working Budget for 2020-2021 – Discussion
Preliminary figures will be reviewed for the 2020-2021 working budget, anticipated passage in May, 2020.

12. Items for next month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.