

Public/Legal Notice

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on August 26, 2020 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, August 26, 2020 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - July 22, 2020 – Regular Board Meeting (Hard copy will be brought to meeting)
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for July - \$95,634.80
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - Audit prep results

- c. Personnel/Policy
- d. Strategic Planning

9. Friends and Foundation Report

10. Old Business

- a. Policy 440: Service Animal Policy – Action Required
The Board will review the proposed policy for service animals in the Library.
- b. Pandemic Graduated Reopening – Discussion
This discussion will provide information on the status of the Library, as well as ongoing reopening information.

11. New business

- a. Policy 415: Addendum to Policy Governing Patron Behavior and Unattended Children – action required
This policy will modify unattended children ages utilizing the Library while the Library is in a health or safety risk situation, or further local or state policies may apply.
- b. Budget and Appropriation Ordinance Public Hearing – Public Comment
The Board will hear public comment of the Tentative Budget and Appropriation Ordinance. Members of the public are welcome to speak on the topic of the budget or ordinance.
- c. Budget and Appropriation Ordinance Adoption – Action Required
The Board will vote on the annual Budget and Appropriations ordinance for fiscal year 2020-2021 to secure funding necessary for the operations of the Library.
- d. Estimate of Revenue by Source – Discussion, Treasurer Certification
A document that details revenue estimates for FY 2020-2021
- e. Certification of Budget – Discussion, Secretary Certification
A document that details the certification of budget, attached for submission with the B and A.
- f. Truth in Taxation Notification – Discussion, Director Certification
A document detailing if an upcoming TITA hearing is needed. It will not be need this year.
- g. Resolution 2020-8-26 - Estimate of Funds Needed – Action Required
A document that details the estimation of funds needed for FY 2020-2021

h. IPLAR Submission – Action Required

The approval of the annual Illinois Public Library Annual Report submitted to the State of Illinois.

i. Trustee Election Information – Discussion

A list will be shared verifying which Trustees are up for reelection in Spring, 2021. Trustees are asked to consider if they will be running again, candidate packet information should be ready shortly.

j. Trustee Walk-Through – Discussion

Time permitting, Trustees may walk through the facility for a discussion of the building needs or further consideration of the Live and Learn grant objectives.

12. Items for next month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.