

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, September 22, 2021 6:30 p.m.**

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on September 22, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Pandemic Meeting Notice:

Due to safety and login concerns, the meeting will be held in the Large Meeting Room with tables distanced a minimum of six feet apart for Trustees or patrons that cannot attend the meeting virtually. The Library Director or designee will be present at the location. It is strongly suggested that Trustees join virtually or by audio, via the Governor's adaptations to OMA, and patrons listen via audio if so desired.

Sugar Grove Library is inviting you to a scheduled Zoom meeting.

Topic: September BOT Meeting

Time: Sep 22, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82244991459?pwd=SnloWXg5eEVSZVZQbTg5aEVvTWITQT09>

Meeting ID: 822 4499 1459

Passcode: 352065

One tap mobile

+13126266799,,82244991459#,,,,*352065# US (Chicago)

+19292056099,,82244991459#,,,,*352065# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 822 4499 1459

Passcode: 352065

Find your local number: <https://us02web.zoom.us/j/82244991459>

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - August 25, 2021 General Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for August - \$49,840.94
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning – survey and discussion
9. Friends and Foundation Report
10. Trustee Open Comments and Discussion

An opportunity for Trustees to provide comment, discussion or news of interest.
11. Old Business
 - a. Live and Learn Construction Grant – Update

New Business:

- b. Rescind Ordinance 25-8-21 to amend due to scribe's error – Action Required
The Board will move to rescind ordinance 25-8-21 to correct a scribe's error in end statements estimates, and replace with corrected version utilizing the same appropriation amounts in the prior version.
- c. Ordinance 22-9-21 Budget and Appropriations Ordinance – Action Required
A replacement Budget and Appropriations ordinance that corrects scribe's error in end statement estimates.
- d. Adoption of Certified Estimate of Revenue by Source – Action Required
- e. Resolution to determine estimate of funds needed – Action Required

12. Items for Next Month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings.

Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.