

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 22, 2023 at 125 S. Municipal Drive in Sugar Grove, Illinois in Meeting Room C at 6:30pm. This meeting is open, and members of the public are welcome to attend.

Pandemic Meeting Notice: *This meeting of the Board will be held as a hybrid, and Trustees may be present via Zoom or at the Library. Open portions of the meeting are open to the public.*

Join Zoom Meeting

<https://us02web.zoom.us/j/87352383928?pwd=cGdydXFxTVZ3QmdEekRXZFJQV0RZdz09>

Meeting ID: 873 5238 3928

Passcode: 516755

One tap mobile

+13092053325,,87352383928#,,,,*516755# US

+13126266799,,87352383928#,,,,*516755# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/87352383928?pwd=cGdydXFxTVZ3QmdEekRXZFJQV0RZdz09>

*SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Agenda
Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, February 22, 2023 6:30 p.m. Meeting Room C

1. Call to Order
2. Board of Trustees Roll Call
3. Public Comment – Copies of written comments may be given to the Board’s secretary for inclusion in the library’s public records*
 - a. Pledge of Allegiance
4. Approval of Minutes – **Action Required**
 - a. January 25, 2023 Regular Meeting Minutes
 - b. January 25, 2023 Closed Meeting Minutes
 - c. November 16, 2022 Closed Meeting Minutes
5. Correspondence
6. Review of Financial Reports
7. Approval of the Check Registers – **Action Required**
 - a. A review and approval of expenditures for the check register for January 2023
8. Director’s Report
9. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
 - e. Referendum
10. Friends and Foundation report
11. Trustee Open Comments and Discussion
 - a. An opportunity for Trustees to provide comment, discussion or news of interest.
12. New Business
 - a. Repair of Boiler Modulating Gas Valve – **Action Required**
The Library’s boiler required a critical replacement part at a proposed estimate of \$5,622.
 - b. Non-Resident Library Cards – Discussion
 - i. The board will review information about reciprocal borrowers and district boundary lines for the purpose of allowing non-SGPL residents the ability to purchase a card from SGPL.

13. Items for Next Meeting Agenda – Discussion

- a. Chronology for Annual Financial Ordinances
- b. Employee Handbook & Associated Policies

14. Upcoming Scheduled Meeting: Wednesday March 22, 2023, 6:30 pm

15. Adjourn