

Sugar Grove Public Library District (SGPLD)

Library Board of Trustees

Regular Board Meeting Agenda: Wednesday, June 26, 2024 6:30pm

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, June 26, 2024 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees

Sugar Grove Public Library District

Wednesday, June 26, 2024 6:30pm

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records*
 - a. Pledge of Allegiance
4. **Consent Agenda – Action Required**
 - a. May 2024 Expenditures: \$61,605.97
 - b. Regular Board Meeting Minutes 5/22/2024
 - c. Special Reserve Expenditures:
 - i. New network server and installation from WebIT Services
 - ii. Procom door access system and alarm system upgrade
 - iii. Approve 4 new computers and 6 laptops (outreach, staff departments and programming)
 - iv. Correct Displays outdoor LED sign replacement
 - d. Non-resident Library card holder participation – annual opt-in
 - e. Weber & Associates annual audit contract
 - f. Set date of August 28, 2024 for public hearing on the tentative Budget and Appropriation Ordinance
 - g. Approval of 2024-2025 working budget, including staff raises for FY 25
5. **Director's Report**

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6. Board Representative Reports

Building and Grounds

Finance

Personnel/Policy

Strategic Planning

7. Library Foundation Report

8. Trustee Open Comments and Discussion

9. Old Business

10. New Business

- a. Closed Session Minutes from 4/24/2024 - **Action Required**
- b. Policy HR-6 Use of Library's Electronic Systems update – **Action Required**
- c. 2nd Chance Cardiac Solutions AED device and install – **Action Required**

11. Items for next month

12. Adjournment

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner.

The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.