

**Sugar Grove Public Library District (SGPLD)
Library Board of Trustees**

Regular Board Meeting Agenda: Wednesday, August 28, 2024 6:30pm

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, August 28, 2024 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, August 28, 2024 6:30pm**

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records*
 - a. Pledge of Allegiance
4. **Public Hearing: Budget and Appropriation Ordinance 2024-08-28**

Motion to open public hearing

 - a. The Board will review Budget and Appropriations Ordinance, authorizing the Library to expend funds necessary for the operations of the facility. Members of the public are welcome to ask questions or provide feedback.

Motion to close the public hearing
5. **Consent Agenda – Action Required**
 - a. Budget and Appropriations Ordinance 2024-08-28
 - b. Certified Estimate of Revenue by Source for July 1,2024 - June 30, 2025
 - c. July 2024 Expenditures: \$134,453.23
 - d. Regular Board Meeting Minutes 7/24/2024
 - e. Illinois Public Library Annual Report (IPLAR) Submission
 - f. Email Migration from Amazon Webmail to Microsoft 365: \$5,730 plus monthly \$82.50
 - g. Library Grounds Tree/Bush Removal Project, Not Just Grass Landscaping: \$5,483
6. **Director's Report**

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7. Board Representative Reports

Building and Grounds

Finance

Personnel/Policy

Strategic Planning

8. Library Foundation Report

9. Trustee Open Comments and Discussion

10. Old Business

11. New Business

- a. Trustee Election 2025 – Discussion
- b. Notary Services Policy 310 – **Approval**

12. Items for next month

13. Adjournment

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner.

The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.