

**Sugar Grove Public Library District (SGPLD)
Library Board of Trustees**

Regular Board Meeting Agenda: Wednesday, July 24, 2024 6:30pm

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on Wednesday, July 24, 2024 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, July 24, 2024 6:30pm**

1. **Call to Order**
2. **Board of Trustee Roll Call**
3. **Public Comment** - copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records*
 - a. Pledge of Allegiance
4. **Consent Agenda – Action Required**
 - a. June 2024 Expenditures
 - b. Working Budget / Budget and Appropriations Draft
 - c. Regular Board Meeting Minutes 6/26/2024
5. **Correspondence**
6. **Director's Report**
7. **Board Representative Reports**
 - Building and Grounds
 - Finance
 - Personnel/Policy
 - Strategic Planning – consultant discussion
8. **Library Foundation Report**
9. **Trustee Open Comments and Discussion**

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10. Old Business

- a. HR-1_Paid Time Off and HR-2 Leaves of Absence Policy Update – **Action Required**
- b. Staff Development Day Closure in September - **Action Required**
- c. Updated Special Reserves Ordinance - **Action Required**

11. New Business

- a. Discussion of Roof Repair due to Storm Damage
- b. Discussion of Employee benefits – Short Term and Long Term Disability plans

12. Items for next month

13. Adjournment

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner.

The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.