

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on April 24, 2019 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, April 24, 2019 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - March 27th, 2019 - Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the March 2019 Check Register – Action Required
 - A review and approval of expenditures for the check register of March, 2019- \$
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends Report

10. Old Business

- a. Metronet Proposal – Discussion and Update
- b. Staff Development Day – Discussion
Due to staff scheduling issues as well as position replacement, the staff development day as been moved to fall.

11. New business

- a. Election Update – Discussion
- b. Closed Session Minute Review – Action Required
As required by law, a review of previously approved closed session minutes; minutes considered for release.
- c. Preliminary working budget for 2019-2020 - Discussion
The first draft of the working budget will be discussed, with passage estimated in May, 2019 meetings. A brief update will be given prior to full proposal in May.
- d. Referendum Readiness – Discussion
Referendum readiness will be discussed in alignment with Strategic Plan, particularly to capture the thoughts of retiring Trustees.
- e. Appreciation of Retiring Trustees – Discussion
An appreciation certificate will be awarded to retiring Trustees DeBoer and Bergman.

14. Items for next month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.