

Public/Legal Notice

Public Notice:

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on June 24, 2020 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend (virtually).

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Public Comment: Patrons may provide public comment during public comment period while present at the location, by audio, or by writing in advance to social@sgpl.org. As always the Board welcomes public feedback and questions.

Pandemic Meeting Notice

Due to safety and login concerns, the meeting will be held in the Large Meeting Room with tables distanced a minimum of six feet apart for Trustees or patrons that cannot attend the meeting virtually. The Library Director or designee will be present at the location. It is strongly suggested that Trustees join virtually or by audio, via the Governor's adaptations to OMA, and patrons listen via audio if so desired.

Topic: Library Board of Trustees Meeting

Time: Jun 24, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88215219453?pwd=OVBYIJoRIBEY3czN1RBeVVQcWZLdz09>

Meeting ID: 882 1521 9453

Password: BOTJunemt

One tap mobile

+13126266799,,88215219453#,,,,0#,,670452# US (Chicago)

+19292056099,,88215219453#,,,,0#,,670452# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 882 1521 9453

Password: 670452

Find your local number: <https://us02web.zoom.us/j/kcYZBaR30f>

Agenda

**Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Wednesday, June 24, 2020 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - May 27, 2020 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
 - A review and approval of expenditures for the check register for May, 2020 – \$61,345.07
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends and Foundation Report
10. Old Business
 - a. Live and Learn Construction Grant – Update

The Library did not receive funding for the grant request. Moving forward with needed work will be discussed

11. New business

a. Reopening the Library – Discussion

The Library is currently working on a reopening plan, tentative date set for July 13th. This will be discussed.

b. Policy 405: Face Mask Policy Addendum– Action Required

A policy to be enforced during the "Restore Illinois" phased plan, or other situations in which protective gear is required for patrons for community and staff safety.

c. Statement of Organizational Values on Racism – Action Required

The Board will review a statement written by Director Halikias for consideration of adoption. This statement reflects the values of the staff, institution and Board of Trustees.

d. Policy 730: Donations and Gifts – Action Required

A revised donation policy that clarifies guidelines for collection donations, gifts, and other donations made to the Library.

e. Tentative Budget and Appropriations for FY 2020-2021 – Action Required

The tentative budget and appropriations ordinance will be reviewed, and the date for the public hearing will be set according to the financial chronology.

f. Review of Secretary's Minutes – Discussion

The President of the Board will appoint two Trustees to review the FOIA binders/Secretary's Minutes that hold agendas and minutes to ensure that documentation in order.

12. Items for next month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.

- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.