

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees
Regular Board Meeting Minutes: Wednesday June 22, 2022

1. Call to Order

President Ryan Ivemeyer called the meeting to order at 6:36 pm CST.

2. Board of Trustee Roll Call

- *Present:* Ryan Ivemeyer (*President*), Pat Graceffa (*Vice President*), Tommy Thomson (*Trustee*) and Allison Short (*Trustee*)
- *Also Present:* Genna Mickey (*Library Director*)
- *Late arrival:* Glenda Peck (*Trustee*)
- *Absent:* Vivian Santos-Buch (*Secretary*), Tommy Thomson (*Trustee*)

3. Public Comment

- None

a. Pledge of Allegiance

4. Approval of Meeting Minutes

a. May 25, 2022 Regular Meeting Minutes reviewed.

Pat Graceffa motioned to approve both the open and close meeting minutes for May 25, 2022. Allison Short seconded. All in favor.

May 25, 2022 Board Meeting Minutes Approved.

5. Correspondence

- None.

6. Review of Financial Reports

Genna Mickey reviewed the *May 2022 Expenses by Vendor Summary* report.

- A review and approval for the check register for May 2022: \$71,994

7. Approval of the May 2022 Check Register

Pat Graceffa motioned to approve the May check register in the amount of \$71,994. Tommy Thomson seconded.

All in favor.

Motion carried.

May 2022 Check Register Approved.

8. Director's Report

Genna reviewed her Director's Report for May.

- Genna gave a brief on PayPal use
- Genna shared information about the Pride month display at the library
- Genna shared an update on the HVAC issue in the Now Space
- Showalter roofing discussion/quote
- Trustee Peck flower donation
- Corn Boil upcoming, library will have volunteers

Sugar Grove Public Library District (SGPLD)
Library Board of Trustees
Regular Board Meeting Minutes: Wednesday June 22, 2022

9. Board Representative Reports

Building and Grounds

None, appreciation of flower donation and volunteer planting from Trustee Peck

Finance

None

Personnel/Policy

- None.

Strategic Planning

Ryan Ivemeyer

Referendum

Genna will gather information needed for Jamie Rachlin

10. Friends and Foundation Reports

- a. None, support of summer reading program appreciated

11. Trustee Open Comments and Discussion

Pat Graceffa suggested to Genna Mickey to use the previous year's Annual Report to create this year's. Genna reported that she would use it as a template, while also getting a quote from a graphic designer.

Recording lost

Meeting resumed at 8:08pm, recording issue delay

12. Old Business

- a. Tentative Budget and Appropriations Ordinance/Set Date of Hearing – The Board reviewed the tentative budget and set the date for the hearing for August 24, 2022. Tommy Thomson motioned to approve, Allison Short seconded the motion. All in favor.
- b. Policy 500 – Meeting Room Policy – The Board reviewed the Meeting Room Policy for changes needed due to new Meeting Rooms, and the expiration of the pandemic fee waiver. Determined to approve policy as written. Allison Short motioned to approve, Tommy Thomson seconded the motion. All in favor.
- c. Close local deposit x2781 Checking Account – The board discussed closing a local deposit checking account that is not being utilized by the library at this time. Tommy Thomson motioned to approve, Glenda Peck seconded the motion. All in favor.

13. New Business

- a. Open Library PayPal Account – discussion, tabled until July 2022 meeting, needs action
- b. Policy 200 – Collection Development policy – discussion, the board reviewed current collection development policy and processes for reconsideration of materials.

Sugar Grove Public Library District (SGPLD)

Library Board of Trustees

Regular Board Meeting Minutes: Wednesday June 22, 2022

14. Items for next month

- Library PayPal Account
- Policy 200
- Potential vendor for roof repair

15. Adjournment

Pat Graceffa motioned to adjourn the meeting at 8:20pm, Allison Short seconded the motion.

Voice vote: all yes.

Motion passed. Meeting adjourned.