

**Sugar Grove Public Library District (SGPLD)**  
**Library Board of Trustees**

Regular Board Meeting Minutes: Wednesday, October 25, 2023

**1. Call to Order**

President Ryan Ivemeyer called the meeting to order 6:31 pm

**2. Board of Trustee Roll Call**

Present: Allison Short, Ryan Ivemeyer, Glenda Peck, Michelle Damadeo  
Genna Mickey, Library Director  
Also Present: Jessica Fese

**3. Public Comment**

None

**4. Consent Agenda**

- a. Regular Board Meeting minutes 9-25-23
- b. September 2023 Expenditures: \$55,642.35
- c. Close Old Second Savings Account Ending in x2194
- d. Audit from Weber & Associates for FY 2022-2023
- e. Ratify repair expense of \$8,192 for replacement of 2 mixing valves with actuators for the boiler system

Trustee Allison Short made a motion to approve consent agenda. Trustee Michelle Damadeo seconded the motion. All in favor, motion carried.

**5. Correspondence**

None

**6. Director's Report**

Reviewed report, health insurance information, boiler information/HVAC, Wintermarket update

**7. Board Representative Reports**

Building and Grounds met with landscapes, bushes that are blighted.

Finance audit complete, nothing of note in audit

Personnel/Policy none

Strategic Planning good responses from participants on the first feedback session, next session in November

**8. Library Foundation Reports**

Upcoming November 17<sup>th</sup> – Evening of gratitude, appreciation event for referendum supporters, donors, other library supporters

**9. Trustee Open Comments and Discussion**

None

**10. Old Business**

- a. Trustee Interview – Jessica Fese

Motion to approve Jessica Fese as a Trustee made by Trustee Michelle Damadeo, Trustee Glenda Peck seconded. All in favor, motion carried.

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- b. Health Insurance – Motion to join BCBS PPO health care plan covered at 90% plus LiMRCC dental and vision plans starting January 1, 2024. Trustee Jessica Fese motioned to join. Trustee Glenda Peck seconded. All in favor, motioned carried.

**11. New Business**

- a. Review Levy Ordinance 2023-11-15 – discussed that the levy is more than 5%, public hearing will be held at the next meeting on November 15
- b. Set date for Truth in Taxation Public Hearing. Trustee Allison Short motioned to set date for November 15<sup>th</sup>. Trustee Glenda Peck seconded. All in favor, motion carried.
- c. Resolution 2023-10-25 - Estimate of Funds Needed – Trustee Michelle Damadeo motioned to pass resolution. Trustee Glenda Peck seconded. All in favor, motion carried.
- d. Library Market Calendar Contract – motion to approve contract with Library Market. Trustee Jessica Fese made the motion to approve contract. Trustee Glenda Peck seconded. All in favor, motion carried.
- e. Ordinance 2023-10-25 to join IMRF – Trustee Allison Short motioned to approve ordinance to join the IMRF. Trustee Michelle Damadeo seconded motion. All in favor, motion carried.
- f. Ordinance 2023-10-25-b – Trustee Jessica Fese made motion to approve ordinance. Trustee Michelle Damadeo seconded. All in favor, motion carried.

**12. Items for next month**

- a. Truth in Taxation Hearing
- b. Levy ordinance
- c. Closed session minutes biannual review
- d. Per capita grant discussion
- e. Paid leave policy

**13. Adjournment**

Adjournment was called at 8:03pm by Trustee Glenda Peck and seconded by Trustee Michelle Damadeo. All in favor.