1. **Call to Order**

Secretary Allison Short called the meeting to order 6:37pm

1. **Board of Trustee Roll Call**

Present: Allison Short, Glenda Peck, Michelle Damadeo, Marisa Richards

Late Arrival: Adrien Aaron

Also Present: Genna Mickey, Library Director; Stacey Puett; Sam Lucente; Heidi Lendi

1. **Public Comment**

None

1. **Consent Agenda**
2. Trustee positions: Appoint Allison Short as President, Glenda Peck as Vice President, and Marisa Richards as Secretary. Michelle Damadeo retains Treasurer position.
3. April 2025 Expenditures: $121,119.15
4. Regular Meeting Minutes 2/26/2025, 3/26/2025, 4/23/2025
5. Ordinance to accept a resignation and declare a vacancy and appoint a new trustee
6. Resolution honoring Ryan Ivemeyer for his service to the SGPL board
7. Resolution honoring Jessica Fese for her service to the SGPL board
8. Ordinances declaring two vacancies on board

Motion to approve the Consent Agenda by Trustee Michelle Damadeo and seconded by Trustee Glenda Peck. All in favor, motioned carried.

1. **Closed Session (5 ILCS 120/2(c)(1))**
   1. Interview Trustee Candidates

Trustee Glenda Peck made motion to enter Closed Session, Trustee Michelle Damadeo seconded motion. All in favor of moving into a closed session for the purpose of interviewing trustee candidates. Open session ended at 6:40pm.

Trustee Glenda Peck made the motion to begin the Closed Session and Trustee Marisa Richards seconded, entered closed session at 6:43pm.

1. **Return to Open Session**

Trustee Glenda Peck made the motion to begin the Closed Session and Trustee Marisa Richards seconded, entered closed session at 6:43pm.

1. **Action Taken as a Result of Closed Session**

Trustee Marisa Richards made the motion to begin the Closed Session and Trustee Glenda Peck seconded, entered closed session at 7:38p.

Motion to approve two ordinances to appoint new Trustees Stacey Puett and Sam Lucente to fill the vacancies made by Trustee Marisa Richards made the motion to begin the Closed Session and Trustee Glenda Peck seconded. All in favor, one abstention, motion carried.

New Trustee Stacey Puett joined the meeting.

1. **Director’s Report**

Director’s report updated to align with strategic plan goals –

* Goal 1 – Strengthen Community Engagement and Outreach
  + Groovin’ in the Grove and Adult Prom with the Chamber and Between Friends Food Pantry connections
  + Had to split baby and toddler story times due to large group
* Goal 2 – Address Infrastructure and Technology Modernization
  + Capital Needs Assessment Execution – cupola project
  + ADA doors were replaced
  + Webit updates and website/logo relaunch
* Goal 3 – Enhance Programming & Service Offerings to Diversify Patron Engagement
  + Vinyl album collection started
  + Continued discussion and interest in bandshell project
* Goal 4 – Develop a Robust Marketing and Communications Plan
  + Library Director continues to be involved in Kiwanis and Chamber of Commerce events
  + Continued marketing efforts and logo – postcards going out with upcoming events

1. **Board Representative Reports**

Building and Grounds – teak furniture project abandoned, looking at concrete planners for summer planting

Finance – remarked on upcoming working budget discussion item

Personnel/Policy – None

Strategic Planning – None

1. **Library Foundation Report**

Flower fundraiser idea

1. **Trustee Open Comments and Discussion**

Trustee Glenda Peck attended a webinar from RAILS on May 10 on community connections and centering programming and library environment for community engagement.

1. **Old Business**
   1. Payroll Provider Error – continued issues with provider, looking at other options for payroll providers
2. **New Business**
   1. FY 2026 Working Budget – reviewed budget and predictions, still need to calculate special reserve funds.
   2. MOU – Memorandum of Understanding between Sugar Grove Chamber of Commerce and Sugar Grove Public Library District – motion to approve the MOU between the Sugar Grove Chamber of Commerce and the Sugar Grove Public Library District made by Trustee Adrien Aaron and seconded by Trustee Marisa Richards. All in favor, motion carried.
3. **Items for Next Month**
   1. B & A Draft
   2. Non-resident card holder policy
   3. Gutters work or progress
4. **Adjournment**

Motion for Adjournment was called at 8:52p by Trustee Glenda Peck and seconded by Trustee Michelle Damadeo.

All in favor.