1. **Call to Order**

Board President Allison Short called the meeting to order at 6:34pm.

1. **Board of Trustee Roll Call**

Present: Allison Short, Glenda Peck, Michelle Damadeo, Stacey Puett, Sam Lucente

Also Present: Genna Mickey, Library Director; Heidi Lendi, Village of Sugar Grove Trustee

Excused: Marisa Richards

1. **Public Comment**

None

1. **Consent Agenda**
   1. June 2025 Expenditures: 13,3317.77
   2. Regular Meeting Minutes: 6/25/2025
   3. Updated Contract for Previously Approved System Upgrade: HVAC Temperature Control/Building Automation System Service from Precision Control Systems: $17,780

Motion to approve the Consent Agenda by Trustee Damadeo and seconded by Trustee Peck. All in favor, motioned carried.

1. **Director’s Report**

* Genna reported out on upcoming events, finance updates, and employee/staffing updates.
* The Library will assist with Corn Boil Volunteer table
* Accountant was on site and finalized the transition to Quickbooks away from MyPay Solutions
* Director is organizing a Community Leaders Meeting with Conley Community Outreach Services and the first meeting will be 8/15/2025 for increased efficiency.
* First patron who received a Welcome Wagon bag came in for Library card
* SpecPro install to begin 8/11/2025
* LED Sign continues to have issues with Correct Display vendor
* Library interested in a Volunteer Fair partnering with CASA
* Teak Furniture Available for sale
* Annual Report to be designed by Library Market; Managers will do presentations in September or October

1. **Board Representative Reports**

Building and Grounds – A/V Projector System

Finance – Approved for Per Capita Grant; MyPay Solutions migration to Quickbooks

Personnel/Policy – N/A

Strategic Planning – N/A

1. **Library Foundation Report**

Foundation Facebook group for friends Committee; Next meeting on August 15th

1. **Trustee Open Comments and Discussion**

Michelle expressed appreciation for Trustee Short’s dessert.

1. **Old Business**
   1. Library logo – Discussion about color choices and fonts.
2. **New Business**
   1. FY26 Certified Estimate of Revenues –discussion about expected revenues
   2. FY26 Tentative Budget and Appropriations Ordinance 2025-08-27 and Secretary’s Certificate  
      Motion to approve FY26 Tentative Budget and Appropriations Ordinance made by Trustee Damadeo and seconded by Trustee Lucente. All in favor, motion carried.
   3. Appointment of two trustees to review minutes for the annual report –  
      Motion to appoint Trustees Damadeo and Trustee Peck to review minutes by the end of August for the annual report made by Trustee Lucente and seconded by Trustee Puett. All in favor, motion carried.
3. **Items for Next Month**
   1. Auditor Contract
   2. Staff Development Day Closing Day
   3. Review Projector System details
4. **Adjournment**

Motion for Adjournment was called at 7:51 pm by Trustee Peck and seconded by Trustee Lucente.

All in favor.