

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on August 23, 2017 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, August 23, 2017 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - July 26, 2017 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the July 2017 Check Register – Action Required
 - A review and approval of expenditures for the check register of June, 2017 for \$95,062.16
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning
9. Friends Report

10. Old Business

a. Café Space – Presentation, Action Required

The Board will meet and discuss the Café space with a potential vendor. The Board may move to offer lease terms.

b. Roof leak and Gutter Repair – Discussion and action required

Further proposals and information will be discussed with regard to the roof leak and suspected gutter issues. The Board may move to accept a proposal for repair.

11. New business

a. IPLAR- Action Required The approval of the annual Illinois Public Library Annual Report submitted to the State of Illinois

b. Budget and Appropriation Ordinance Public Hearing – Public Comment

The Board will hear public comment of the Tentative Budget and Appropriation Ordinance. Members of the public are welcome to speak on the topic of the budget or ordinance.

c. Budget and Appropriation Ordinance Adoption – Action Required The Board will vote on the annual Budget and Appropriations ordinance for fiscal year 2016-2017 to secure funding necessary for the Library.

d. Estimate of Revenue by Source – Action Required

e. Resolution of Estimate of Funds Needed – Action Required

12. Items for next month

13. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.