

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on February 28, 2018 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, February 28, 2018 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - January 24, 2018 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the January 2018 Check Register – Action Required
 - A review and approval of expenditures for the check register for \$32,532.01
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends Report

10. Old Business

11. New business

a. Preliminary Budget Planning – Discussion

Trustees are encouraged to share ideas for budget priorities. The Director will share brief ideas on what to expect from the next budget cycle including ongoing building upkeep needs.

b. Trustee Appointment – Discussion

Trustee Graceffa will share the candidate interview process conducted with Trustee Santos-Buch.

12. Closed Session – Action Required

The Board will go into Closed Session for the purposes of interviewing two candidates considered for appointment for the open position on the Board of Trustees.

Illinois Compiled Statutes - 5 ILCS 120/2(c)(3) – Open Meeting Act

(3) The selection of a person to fill a public

Office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

13. Open Session – Trustee Appointment – Action Required

The Board will discuss and may elect to appoint a candidate to the Board of Trustees.

14. Items for next month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.