

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on May 23, 2018 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday May 23, 2018 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - April 25, 2018
4. Correspondence
5. Review of Financial Reports
6. Approval of the April 2018 Check Register – Action Required
 - A review and approval of expenditures for the check register for \$16,960.60
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends Report

10. Old Business

a. Annual Report – Discussion

A revision of annual reporting to better highlight the Library's activities will be discussed. Trustees are invited to provide input as to desired statistics. (See examples distributed in last meeting)

11. New business

a. Library Foundation – Discussion

The Board will receive an update and discuss a newly forming Library Foundation.

b. Working Budget Adoption – Discussion and Action Required

The Board will review the second draft and adopt the working budget for fiscal year 2018-19.

c. Programming – Update

The Board will receive an update on the result of the programming survey, and learn about upcoming events.

14. Items for next month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.