

Public/Legal Notice

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on January 24, 2017 at 6:30 p.m. pm in the Board Room of the Sugar Grove Public Library located at 125 Municipal Drive/Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda

Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, January 24, 2018 6:30 p.m.

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
 - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
 - December 20, 2017 – Regular Board Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the December 2017 Check Register – Action Required
 - A review and approval of expenditures for the check register of 12/17 =
7. Director’s Report
8. Board Representative Reports
 - a. Building and Grounds
 - b. Finance
 - c. Personnel/Policy
 - d. Strategic Planning

9. Friends Report

10. Old Business

11. New business

- a. Policy 200: Patron Code of Conduct – Action Required
Policy updates and revisions to the previous, “Patron Behavior Policy” will be reviewed and discussed.
- b. Staff Development Day – Discussion
The agenda and planning for the upcoming Staff Development Day will be shared.
- c. Amazon Wishlist – Discussion
Information on the new Amazon Wishlist will be shared prior to public launch on social media.
- d. Trustee Vacancy – Discussion
Trustees will determine the process for review and selection to fill the open Trustee vacancy.
- e. Trustee Officer Position – Discussion and Action Required
Due to the passing of Board President Anthony Oliver, the Board will determine if the office of President of the Board will be filled with seated Trustees, and officer reorganization may be decided.
- f. Oliver Memorial – Discussion
The Board will discuss if an honor memorial for the late President of the Board, Mr. Anthony Oliver, will be planned.

14. Items for next month

15. Adjourn

SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.