



Sponsor the Series

Thank you for your interest in the Groovin' in the Grove summer concert series for 2019. The series is a collaboration of local civic and business organizations, all working together to strengthen the cultural enrichment and entertainment opportunities in Sugar Grove.

Sponsorships and partnerships are welcomed, and guidelines are provided to assure an experience for patrons that is in alignment of the mission of the committee. Please view the guidelines for information and qualifications.

Please note the following information and requirements:

- A submission does not necessarily guarantee selection. We would like to make sure each event has a variety of sponsors, and the experience is positive and productive. Duplicate vendors/products may not be selected.
- Any activity featured in tables or sponsorship must be in compliance with the Code of Conduct in effect on the Library grounds. Please note that the following vendor or partnerships are not allowed: Ones that promote religious beliefs, political candidates or promotion of a political belief, tables featuring hate speech, solicitation. Activities on Library grounds are non-partisan and do not promote a particular viewpoint. Participating in a sponsorship does not imply an endorsement of the product or service.
- Each vendor will receive the opportunity for a table. Please note that we do not provide custodial assistance for this event, so each vendor may bring their own table or utilize one at the Library for no additional charge.
- Each vendor is responsible for set-up and breakdown of their table, including ones used that are the property of the Library.
- Each vendor will be allotted one table, more may be depending upon the amount of vendors interested.
- First priority for participation will go to those "most local" in our service area.
- Applicable laws with regards to food or product storage, handling and preparation must be followed by each vendor. Sales tax collection as well as all associated regulations for sales should be followed by each vendor. The Library is not responsible for sales, services, nor monitoring of such.
- In the event of a rain cancellation, dates will be rescheduled if at all possible and sponsors invited to return.
- **Each vendor will be responsible for set-up, break down, trash removal and care of their space. The Library does not have extra resources for custodial services. We reserve the right to cancel a vendor's participation if any issues arise.**
- In the event of a rain cancellation, dates will be rescheduled if at all possible and sponsors invited to return.

Set-Up for Tables

- Each sponsor may arrive a 30 minutes before the event at 6:00 p.m.
- Please check in for table placement.
- Please plan to have goods/items prepared to transport as vehicles and cars will not be allowed in the vendor/audience spaces and must park in the general parking lot.
- Electricity is not available for tables.



a FREE Concert Series
Sponsored by the Sugar Grove Arts & Entertainment Committee

Please fill out the following information and return to the Village of Sugar Grove. Your application will be reviewed for approval, and we appreciate your support.

Sponsor/Organization Name: _____

Contact Person: _____

Address: _____

Phone number: _____ e-mail: _____

Web Page: _____

May we link your web page or Facebook to our promotional materials? _____

Description of Products/Goods/Services:

Please circle which concert dates you would like to sponsor:

- June 14 – Billy Croft and the 5 Alarm*
- July 12 – Bare Hambones*
- Aug 9 – Beach Bum Band*
- Sept 13 – Tyler Krienitz Band*

**All concerts:
7 p.m.—8: 30 p.m.**

Level of Sponsorships:

- General Sponsorship (\$25) one table at vendor area*
- Food Truck Sponsor (\$100) one table by the food truck (limit 2 per show)*
- Sponsor the Stage (\$350) Table by the stage and introduction at show*
- I just want to donate \$ _____*

Remit sponsorship form to: *Village of Sugar Grove (please note Groovin' in the Grove)*
(Mail or drop by) 10 S. Municipal Drive – Sugar Grove, Illinois 60554

You will be e-mailed/called with confirmation for the event.

Contact for Questions: *Rick Montalto (Village) rmontalto@sugargroveil.gov or Shannon Halikias (Library) Shannon@sgpl.org*