

**Sugar Grove Public Library District
Library Board of Trustees
May 28th, 2015
Board Meeting Minutes**

Call to Order and Roll Call

President Anthony Oliver called the meeting to order at 7:03 PM

Present:

Bill Durrenberger, Trustee; Louise Coffman, Treasurer; Pat Graceffa, Vice President; Melissa Flint, Secretary; Shannon Halikias, Director; Anthony Oliver, President

Public Comment

none

Pledge of Allegiance

Oath of Office for Trustees

Oath of office for Vice President Graceffa; Treasurer Coffman and Secretary Flint

Election of Officers – Action Required

Coffman nominates Durrenberger as President. Second by Flint. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – abstained. Motion passed.

Durrenberger nominates Graceffa as Vice President. Second by Oliver. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – abstained. Durrenberger – yes. Motion passed.

Graceffa nominates Coffman as Treasurer. Second by Oliver. Roll Call Vote: Coffman – abstained. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion passed.

Durrenberger nominated Flint as Secretary. Second by Graceffa. Coffman – yes. Flint – abstained. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion passed.

Committees will be reorganized and reduced next meeting

Approval of the April 23 2015 Minutes – Action

Motion to approve the minutes of the April 23, 2015 Regular Board Meetings. Motion by Durrenberger. Second by Graceffa. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed.

Approval of the April 21 2015 – Special Board Meeting – Action Required

Motion to approve the April 21 Special Board Meeting minutes by Coffman. Second by Graceffa. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed.

Correspondence

Tax distribution schedule received as well as tax appeals as received.

Review of Financial Report

Finances on track for this year as the Library has received the per-capita grant

Approval of February 2015 Check Register – Action

Motion: To approve the April 2015 Check Register of electronic payments and checks. Motion by Coffman. Second by Graceffa. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed.

Directors Report

discussed

Board Representative Reports - Postponed

Budget and Finance

Building

Grounds

Bylaws

Long range Planning

Personnel

Policy

Technology

Special

Friends Report

none

Old Business

Old Business

Sugar Grove Proposed TIF – Discussion

Parking Lot Project - Action Required

Motion to approve SKC construction's proposal for sealing striping and ten directional arrows by Oliver. Second by Graceffa. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed

Update on Bank Reimbursement - Discussion

New Business

Certificate of Appreciation for former Trustee Morriscal

Moved to next months meeting

Trustee Vacancy – Discussion

Letters of intent will be received by Halikias by June 20th and reviewed by Graceffa and Flint by next meeting

Masonry Issues and Discussion – Action Required

Motion to approve agreement with Cedar Street Architecture for the architect and engineering consultation by Coffman. Second by Oliver. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed.

Budget for Fiscal Year 2015- 2016 – Action Required

Motion to approve budget for fiscal year 2015 – 2016 by Durrenberger. Second by Coffman. Roll Call Vote: Coffman – yes. Flint – yes. Oliver – yes. Graceffa – yes. Durrenberger – yes. Motion Passed.

Items for June Agenda

Board of representatives

Set date for VNA hearing and meeting in August

Appointment of new trustee review

Masonry Issues and Discussion continued

Illinois per-capita grant discussion

Certificate of Appreciation for Trustee Art Morrical

Adjourn

Motion to adjourn by Oliver at 9:29 PM. Second by Durrenberger. Voice vote: all yes.

Motion Passed

Minutes respectfully submitted:

Melissa Flint

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