

Agenda
Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Thursday, July 24, 2014
6:00 p.m.
125 Municipal Drive, Sugar Grove, Illinois

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records*
3. Pledge of Allegiance
4. President’s Report
 - a. Bylaws – review of officer appointments
5. Secretary’s report and approval of the Minutes of June 26, 2014 Regular Board Meeting
6. Correspondence
7. Treasurer’s review of June Financial Reports
8. Approval of the June 2014 Check Register – Action
9. Library Report
10. Board Representative Reports
 - a. Budget and Finance – end of FY
 - b. Building – roof, relamping
 - c. Grounds – monument sign, fountain
 - d. Long Range Planning
 - e. Personnel – evaluations
 - f. Policy – unattended children, patron conduct/behavior
 - g. Technology – public PC and print management, Server 03
 - h. Special (Community Relations)
11. Friends Report
12. UNFINISHED BUSINESS
 - a. Building Bonds Refunding – update
 - b. Unattended Children Policy – action
 - c. Ethics Ordinance - action
13. NEW BUSINESS
 - a. Trustee vacancy
 - b. Annual Financial Audit - action
 - c. Patron Behavior/Conduct Policy – action
 - d. Annual Report - IPLAR
 - e. Executive Session, if applicable
 - f. Agenda items for August 28, 2014 Board of Trustees Meeting
14. Adjournment

***SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY**

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Adopted 3/10/2011