

**Agenda**  
**Regular Meeting of the Board of Trustees**  
**Sugar Grove Public Library District**  
**Thursday, February 27, 2014**  
**6:00 p.m.**  
**125 Municipal Drive, Sugar Grove, Illinois**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
3. Pledge of Allegiance
4. Approval of the Minutes of January 23, 2014 Board Meeting.
5. Correspondence
6. Review of Financial Reports
7. Approval of the January 2014 Check Register – Action
8. Library Report
9. Board Representative Reports
  - a. Budget and Finance
  - b. Building
  - c. Grounds
  - d. Bylaws
  - e. Long Range Planning
  - f. Personnel
  - g. Policy
  - h. Technology
  - i. Special (Community Relations)
10. Friends Report
11. OLD BUSINESS
  - a. Referendum Communication Plan
  - b. Old Second Bank Accounts
  - c. Café Friday Evening
12. NEW BUSINESS
  - a. 2014 Back to Books Grant
  - b. 2014 Per Capita Grant
  - c. Summer Reading
  - d. Executive Session, if applicable
  - e. Agenda items for March 20, 2014 Board of Trustees Meeting
13. Adjournment

**\*SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY**

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Adopted 3/10/2011