

**Sugar Grove Public Library District  
Library Board of Trustees  
Wednesday, February 24, 2016  
Board Meeting Minutes**

**Call to Order and Roll Call**

President Bill Durrenberger called the meeting to order at 7:02 PM

**Present:**

Bill Durrenberger, President; Robert Bergman, Trustee; Anthony Oliver, Trustee; Louise Coffman, Treasurer; Melissa Flint, Secretary; Pat Graceffa, Vice President; Kim Ekker, Trustee; Shannon Halikias, Director

**Public Comment**

Patron compliment library on good work and seeks information on Java Plus resignation.  
Chris Walker writer from sugar grove Herald is attending meeting to receive information regarding the Java Plus resignation.

**Pledge of Allegiance**

**Old Business:**

**Java Plus Resignation – Discussion**

Discussion regarding the lease of Java plus and their resignation  
There will be a special meeting Monday February 29<sup>th</sup> at 7:00 to meet with the owners of Java Plus to discuss their resignation.

**Approval of December 17, 2015 Regular Board Meeting Minutes**

Motion: To approve December 17 2015 regular board meeting minutes as amended. Motion by Coffman. Second by Durrenberger

Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – yes. Ekker - yes

**Approval of December 17, 2015 Closed Session Minutes.**

Motion: To approve December 17 2015 closed session meeting minutes as amended. Motion by Coffman. Second by Durrenberger

Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – yes. Ekker - yes

**Approval of Jan 27, 2016 Minutes – regular board meeting**

Tabled

**Correspondence**

none

**Review of Financial Reports**

Presented by Louise Coffman, Treasurer and Shannon Halikias, Director

**Approval of the January 2016 Check Register**

Motion: To Approve the January 2016 Check Register. Motion by Flint. Second by Coffman.

Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – yes. Ekker - yes

**Directors Report**

Presented by Halikias. Shannon reports on what she learned from Kane county economic forecast.

**Board Representative Reports**

**Building and Grounds**

none

**Finance**

Illinois funds accounts are now closed and all three accounts are with old second bank.

**Personnel / Policy**

none

**Strategic Planning**

Refer to New Business: Library Survey discussion

**Friends Report**

none

**Old Business continued**

**Prairie Glen HOA Agreement and Communications – Discussion and Action Required**

Motion: To approve draft letter to Prairie Glen home owners. Motion by Durrenberger. Second by Flint.  
Roll call vote: Durrenberger – yes. Bergman – yes. Oliver – yes. Coffman – yes. Flint – yes. Graceffa – no.  
Egger – abstain

**Library on the Ballot for 2016 – Discussion**

Tabled

**New Business**

**Library Survey – Discussion**

The board provided feedback for an upcoming public survey in preparation of developing a new strategic plan.

**Budget Planning – Discussion**

Information regarding the budget process presented by Halikias.

**Adjournment**

Motion to adjourn by Durrenberger at 8:40 PM. Second by Coffman.

Voice Vote: All – yes.

Minutes respectfully submitted:

Melissa Flint