

**Sugar Grove Public Library District
Library Board of Trustees
Thursday, November 19, 2015
Board Meeting Minutes**

Call to Order and Roll Call

President Bill Durrenberger called the meeting to order at 7:02 PM

Present:

Bill Durrenberger, President; Robert Bergman, Trustee, Melissa Flint, Secretary; Kim Ekker, Trustee; Shannon Halikias, Director;

Public Comment

None

Pledge of Allegiance

Approval of October 29, 2015 Regular Board Meeting Minutes

Motion: To approve the October 29, 2015 Regular Board Meeting Minutes with corrections. Motion by Durrenberger. Second by Ekker.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Ekker – yes.

Approval of October 29, 2015 Closed Session Minutes

Motion: To approve the October 29, 2015 Closed Session Minutes with corrections. Motion by Ekker. Second by Bergman.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Ekker – yes.

Correspondence

none

Review of Financial Reports

Presented by Shannon Halikias, Director

Approval of the October 2015 Check Register

Motion: To Approve the October 2015 Check Register. Motion by Flint. Second by Durrenberger.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Ekker – yes.

Directors Report

Presented by Halikias. Halikias reports on the ILA conference she attended, information regarding the homeowners association and the renewal of the café contract.

Board Representative Reports

Building and Grounds

none

Finance

none

Personnel / Policy

Halikias reports that she has met with the management team regarding fair vacation rollover policy and advised staff to use vacation time and is researching what other library's do for vacation rollover.

Strategic Planning

none

Friends Report

none

Old Business

None

New Business

Farmers Market in Library - Discussion

Discussion Tabled till Graceffa present

Library on Ballot in November – Discussion

Discussion tabled till more trustees present

Items for November Agenda

Farmers market Discussion

Discussion on going to Ballot

Motion: President Durenberger motions to go into closed session under Closed Session Citation: (5 ILCS 120/2) under the open meeting act when action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Second by Flint

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Ekker – yes.

Meeting in Closed Session at 7:27

Motion: To resume meeting as open session at 7:59. Motion by Durenberger. Second by Ekker.

Roll call vote: Durrenberger – yes. Bergman – yes. Flint – yes. Ekker – yes.

Adjournment

Motion to adjourn by Durrenberger at 7:59 PM. Second by Ekker.

Voice Vote: All – yes.

Minutes respectfully submitted:

Melissa Flint