

**Sugar Grove Public Library District
Library Board of Trustees
September 24th, 2015
Board Meeting Minutes**

Call to Order and Roll Call

President Bill Durrenberger called the meeting to order at 7:00 PM

Present:

Bill Durrenberger, President; Pat Graceffa, Secretary; Melissa Flint, Secretary; Louise Coffman, Treasurer; Robert Bergman, Trustee; Kim Ekker, Trustee; Shannon Halikias, Director.

Public Comment

none

Pledge of Allegiance

Approval of the August 27 2015 Regular Meeting Minutes – Action

Motion: To approve the August 28 regular board meeting minutes. Motion by Coffmann. Second by Durrenberger. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – yes. Motion Passed

Approval of the August 27 Closed Session Minutes – Action

Motion: To approve the August 28 public hearing minutes. Motion by Durrenberger. Second by Coffman. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – yes. Motion Passed

Correspondence

A thank you note was received from the sugar grove historical society for joining

Financial Report

Financial report presented by Louise Coffman, treasurer.

Approval of August 2015 check register

Motion: To approve the August 2015 check register. Motion by Durrenberger. Second by Bergman. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – yes. Motion Passed

Directors Report

Presented by Halikias.

Board Representative Reports –

Building and Grounds

Presented by Coffman regarding the health of the trees on the property.

Finance

Levy is to be determined

Personnel/Policy

none

Strategic Planning

none

Friends Report

Friends of Library will be working with Mike of the library café to create a Osborne book sale and indoors farmers market providing that all set up/break down will not be provided by staff.

Old Business

Meeting room Policy Revision – discussion and update

Discussion regarding software that may be needed to check out rooms efficiently.

New Business

The director updated the board on research had been conducted with modern woodman for a potential retirement program and it was found that it was not possible

Holiday Closings – Discussion

Christmas and New year's the library will be closed both Friday and Saturday

Resolution of Estimate of Funds needed 2015-9-24 Action Required

Motion: Motion to approve resolution of estimate of funds needed 2015-9-24. Motion Durrenberger. Second by Graceffa. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – abstain. Motion Passed

Adoption of Levy Draft – Action required

Motion: Motion to adopt Levy Draft. Motion by Durrenberger. Second by Bergman. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – abstain. Motion Passed

Items for October Agenda

Farmers market inside library

Director Shannon Halikias review

Levy discussion

Motion: President Durrenberger motions to go into closed Session under section 2C11 under open meeting act to discuss litigations when the public body finds that an action is probable or imminent. Second by Coffman. Roll call vote: Durrenberger – yes. Graceffa – yes. Flint – yes. Coffman – yes. Bergman – yes. Ekker – yes. Motion Passed

Meeting moved into Closed session at 8:17 pm

Motion: To resume meeting as Open session at 8:34 pm. Motion by Durrenberger. Second by Bergman

Adjourn

Motion to adjourn by Coffman at 8:34 PM. Second by Graceffa. Voice vote: all yes.
Motion Passed

Minutes respectfully submitted:

Melissa Flint